



South Buffalo Charter School
154 South Ogden Street, Buffalo, New York 14210
(716) 826 - 7213 (Fax) 826 - 7168



December 18th, 2023

South Buffalo Charter School Parents and Guardians,

Just a reminder that South Buffalo Charter School's school-wide goal is a 92% attendance rate for the 2023-2024 Academic School Year. In order to achieve this goal, we will be making some changes to our attendance procedures starting January 2nd, 2024. We need your help for us to reach this goal.

This letter serves as notice to our families that these policies will be changing to not only improve the school's overall attendance, but help us as a community address and assist families that may be dealing with issues which might impact attendance.

Mr. Thomas Wheeler, who serves as our Family Engagement and Community Outreach Coordinator, has many connections to outside agencies within the area to help point families to resources and supports for all families and situations- not only those that might affect attendance. Please feel free to email him at twheeler@southbuffalocs.org with any questions or issues, and continue to use our school as a resource to support you and your families.

With this being said, the new attendance procedures are as follows:

Up to 8 absences (does not have to be 8 exactly) – you will receive a call, email, or Remind notification from your child's teacher.

12 absences – Letter #1 is sent by a guidance counselor or social worker. A phone call is made and logged in Power School when the letter is mailed, and when a phone call is placed. You will receive the Attendance Letter #1, and the phone call will be made by a Guidance Counselor or Social Worker.

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13-19 absences – The grade level Assistant Principal or Family Engagement Coordinator contacts the family.

20 absences – Letter #2 is sent by the grade level Assistant Principal.

More than 20 absences (21-25) – Principal contacts family.

25 absences – A possible agency call could be placed after guidance counselor or social workers confer with the Assistant Principal, and Principal.

South Buffalo Charter School wishes everyone a Happy Holiday along with a safe and healthy New Year. Please feel free to reach out with any questions or concerns.

Sincerely,

A handwritten signature in cursive script, appearing to read 'David Ehrle'.

David Ehrle
Superintendent

A handwritten signature in cursive script, appearing to read 'David Thomas'.

David Thomas
Principal

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